

TRANSCRIPT REQUEST FORM – Henry Abbott Technical High School

(for high school students)

Date: _____ Student Name: _____ Counselor: _____

Date of Birth: _____ Year of Graduation: _____ Phone Number: _____

Submit this completed form to your school counselor 10 days prior to the college application deadline.

I would like the following (please check applicable boxes):

- Official Transcript Immunization Record (required for CT community college)
- Letters of Recommendation (only if using a specific school application - you must provide your counselor with copies of the letters; if applying through common app, teachers will upload their letters of recommendation electronically when you enter their email information into your common app account)

Names of Teachers: _____

Please note: you must send all SAT/ACT scores directly from College Board or ACT to the college you are applying to. The CEEB code for Henry Abbott is 070123. (If you are applying to a CT Community College, you must print out a copy of your SAT scores and submit to your counselor).

Mail/send to any and all schools and/or scholarships I apply to.

Please complete information in table below.

College/University Name	Applying through CommonApp OR School Specific Application (please indicate below)	Application Deadline	College/University Admissions Email Address (provide only if applying to colleges using their school specific application; if you don't know the email, look it up)

Signature: _____

STUDENT

PARENT

Office Use Only:

Date uploaded to Common App _____

Date submitted electronically to college or SENDedu
